



Small Business Micro-Grant Evaluation Guidelines

The City of Brunswick Economic Development Commission used the following criteria to evaluate the eligibility of each applicant:

- Demonstrate a loss of business revenue of 50% or more related to COVID-19: this information was verified using the proof of revenue provided in the application for March 2020 relative to March 2019. If a business was unable to demonstrate a 50% business loss in March 2020, the applicant was asked to provide supplementary information on the status of their business. If the business applicant was forced to close due to the impacts of the COVID-19 outbreak, this accounted for an assumed 100% business loss in April 2020. If the business remained open, they were asked to provide their current April 2020 business revenue figures and estimations for a 2019 comparison. A 50% loss of business in April was accepted was qualified for this criteria.
- Must have a physical presence within the City of Brunswick, Maryland limits: verified in application.
- Have no more than 15 full time employees: verified in application.
- Must be a registered business entity in good standing with the State of Maryland: this information was verified through the State of Maryland Business Entity Search ([click here](#)). If a business is not in good standing with the State of Maryland, it is indicated on this platform. This information is open and available to the public.
- Have no pre-existing tax liens or legal judgements: attested to in grant agreement
- Engaged in activities currently regulated or impacted by the COVID-19 Maryland's State of Emergency: verified in application

Please note, that all information provided in applications is regarded with the utmost confidentiality.

Any questions about the evaluation process of the Small Business Micro-grant may be directed to grants@brunswickmd.gov